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所属機関でのOA契約を
利用するための
オープンアクセス出版
手続きガイド

ワイリー・パブリッシング・ジャパン
(2024年2月改訂)



はじめに

ご所属機関がWileyと結んだ契約によるオープンアクセス(OA)出版の手続きは、投稿先ジャーナルの種類によって (1) ハイブリッドOA と (2) フルゴールドOA (3) Hindawi の3通りに分かります。

それぞれ、該当のセクションをご参照下さい。

(1) ハイブリッドOA … p. 4～

論文の投稿先がハイブリッド誌 = 収録論文の閲覧のために購読契約を要するジャーナルのうち、著者が選択的に自分の論文をOA化できるもの

(2) フルゴールドOA … p.27～

論文の投稿先がフルゴールドOA誌 = 収録論文すべてをOAで出版し、閲覧のために購読契約を要しないもの

(3) Hindawi … p.39～

Wiley傘下のフルゴールドOA誌専門出版社Hindawiのジャーナル（約260誌）への投稿論文

投稿先ジャーナルの種類によるOA出版手続きの流れ



(2) フルゴールドOA

著者は投稿の段階で、論文投稿システム上でOA申請を行う

(3) Hindawi

著者は手続き不要。投稿時の著者の所属機関に基づいてWiley側でOA申請を作成する

(1) ハイブリッドOA

著者は論文が査読を経てアクセプトされた後、Author Servicesサイト上でOA申請を行う



OA申請を
管理者が承認

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(1) ハイブリッドOA



ハイブリッドOA -- OA申請手続きの流れ

論文のアクセプト決定



著者にAuthor Servicesサイトへの招待メールが到着



Author Services上での手続き

- ✓ Responsible Corresponding Author (RCA)を決定
- ✓ 研究助成情報を入力
- ✓ RCAの所属機関を確認
- ✓ 著作権者を確認
- ✓ **OA出版を選択**
- ✓ CCライセンスの種類を選択
- ✓ ライセンス契約書に署名



OA申請が所属機関に送られる



所属機関側で申請の採否を判断



著者に結果を通知

(注) Author Services上での手続き開始前に、Author Servicesに登録しているメールアドレスが最新のものになっているかお確かめください。古いアドレスのまま手続きを行うと、そのアドレスがOA申請に表示され、所属機関側で著者の所属を確認するのが困難になる場合があります。

Author Servicesで登録アドレスを確認・更新するには、My Profile画面でEMAILの項目を参照してください。

OA申請手続きの開始

Author Servicesで 手続きを開始

論文がジャーナルに受理されると、投稿時に指定したCorresponding Authorに、Wileyの著者専用サイト Author Services への招待メールが送られます。

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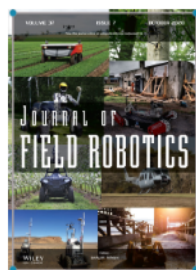
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DOI: 10.1002/rob.23166

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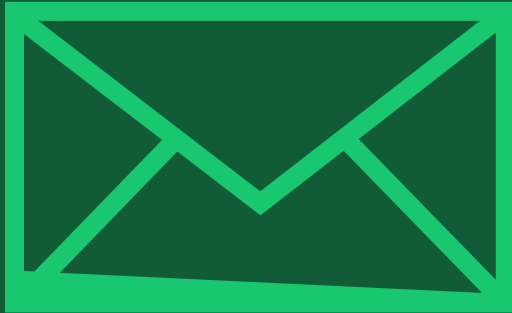
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ステップ1:

**Responsible Corresponding
Author (RCA)を決定**

Corresponding Authorの確認

Corresponding Author

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もし著者リストに誤りがあり、修正が必要な場合は“This list is incorrect”を選んでください。

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International Journal for Numerical Methods in Biomedical Engineering
RCA article 2
DOI:10.1002/cnm.4476

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- | | | |
|-------------------------------------|-------------------|----------------------|
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| <input type="checkbox"/> | Jane Brown | |
| <input checked="" type="checkbox"/> | Venetia Lipscombe | Corresponding author |
| <input checked="" type="checkbox"/> | Julian Touma | Corresponding author |

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Confirm 3 corresponding authors →

Responsible Corresponding Author の確認

重要！

OA申請できる唯一の著者

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RCAは、ライセンス契約書への署名をはじめ、論文の出版手続きに関して責任を持つ唯一の著者です。**所属機関に対して論文のOA化を申請できるのはRCAだけです。**

著者名の右に南京錠のアイコンが付いていれば、その著者の所属機関がWileyとOA契約を結んでいて、論文のOA化を申請する資格があることを示します。

International Journal for Numerical Methods in Biomedical Engineering
RCA article 2
DOI:10.1002/cnm.4476

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Sze-Kie Ho



Venetia Lipscombe



Julian Touma

← Corresponding authors

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ステップ2: 研究助成情報の確認

研究助成情報の確認

団体名と助成番号を入力

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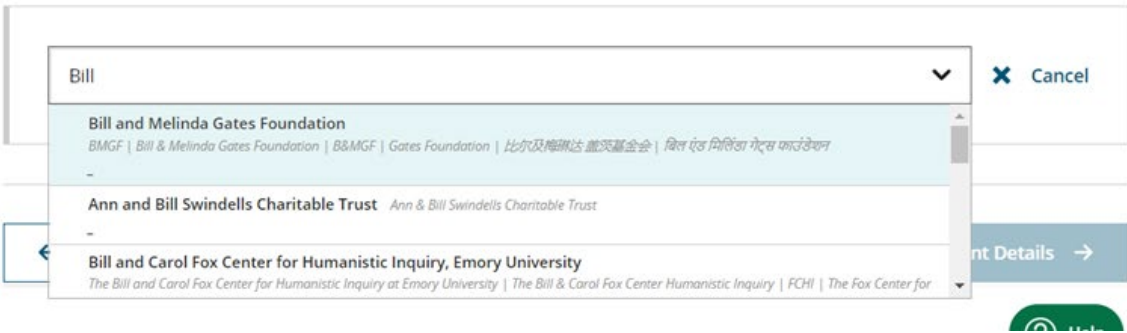
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ステップ3: 所属機関の確認

RCAの所属機関の確認

所属機関の確認/追加

この画面には、論文の投稿時に投稿システムを通じて提供されたRCAの所属機関情報が予め表示されています。

表示されている所属機関に間違いがなければ、Confirm & proceedをクリックします。

一方、兼任先など、表示されていない機関を追加するには、Add affiliationボタンをクリックしてください。



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所属機関情報の追加

候補から選択

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複数の所属機関がWileyとOA契約を結んでいる場合

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RCAが登録した所属機関のうち2つ以上がWileyとOA契約を結んでいる場合、このような選択画面が表示されます。RCAは、その中から今回の論文の基になる研究を行った機関を「主たる所属機関(primary affiliation)」として選び、Confirm & proceedをクリックします。

これ以降の手続きは、ここで選んだ「主たる所属機関」のOA契約を利用する前提で進行します。「主たる所属機関」ではない機関のOA契約を利用することはできません。

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Help with affiliations

- > What does it mean if my institution is "not verified"?
- > What if my department is not listed?
- > What if my organization is not listed?
- > Should I list the affiliations of my coauthors?
- > What if I changed or moved organizations?
- > What if my institution is listed, but its name or location is incorrect?



ステップ4: 著作権者の選択

著作権者

著作権者

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Selenium-OO-Test-2020-04-16WAT9a8kR5Y

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ステップ 5: OA出版を選択

OA出版の選択

重要！

OA申請を行うには

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ステップ 6: CCライセンスの選択

CCライセンスの選択

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KEMO test 4
DOI:10.1002/cnm.36197

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ステップ 7:

ライセンス契約書の署名と
OA出版の申請

ライセンス契約書の署名

署名

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- "I agree..." にチェック
- 名前を入力

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ライセンス契約書とOA申請の提出

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② APCを自己負担してOA出版する

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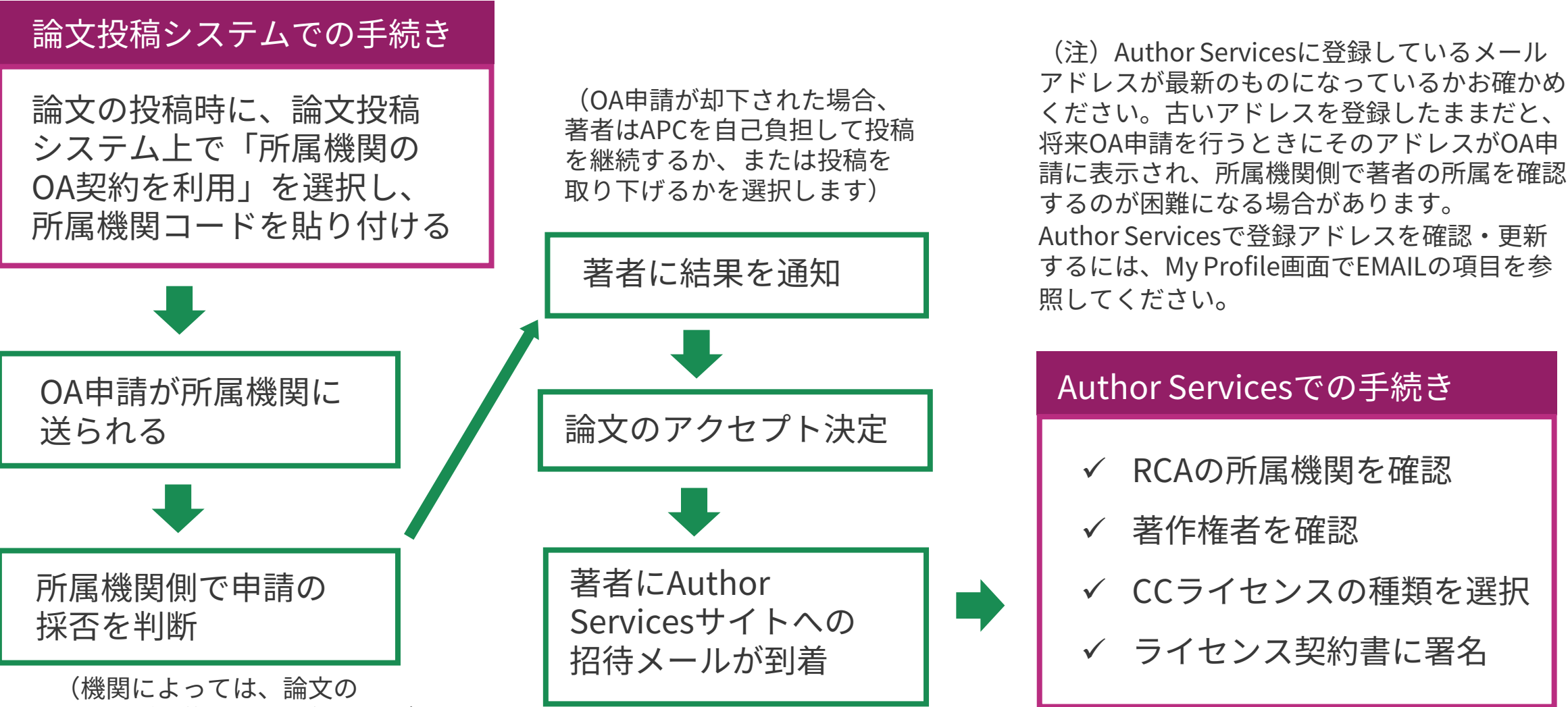
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(2) フルゴールドOA

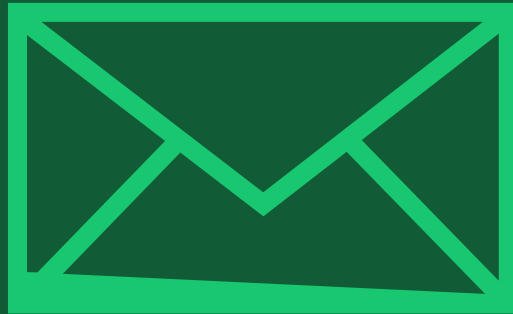


フルゴールドOA -- OA申請手続きの流れ



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ステップ1:

論文投稿システムでの手続き
(投稿時)

論文の投稿時に「所属機関のOA契約を利用」を選択

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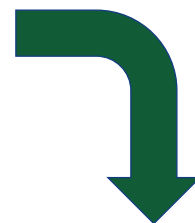
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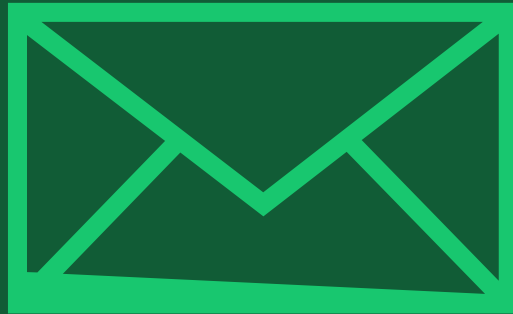


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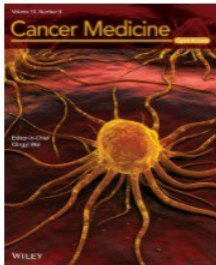

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